



# FAHAHEEL AL-WATANIEH INDIAN PRIVATE SCHOOL - KUWAIT

(Under the aegis of the Delhi Public School Society, India)

[www.faipskuwait.com](http://www.faipskuwait.com)

Phone: 22213145

## INSTRUCTIONS FOR ADMISSION (2022-23)

### I. Registration Charges: - KD. 25/- **Non-refundable**

**Please Note:** - Registration is NOT a confirmation for admission.

- The candidates who fail to appear for the admission test/interview on the scheduled date, their seats will be offered to the next deserving applicants who are in the Waiting List.
- Since there are very few seats available, the admission will be done strictly on merit basis.

### II. Interview & Admission: -

**Age criteria:**

Admission to classes →	LKG	UKG	Class I
Born on or before →	15 <sup>th</sup> March 2019	15 <sup>th</sup> March 2018	15 <sup>th</sup> March 2017

Students seeking admission will have to attend an online interview along with both the parents. The details of the interview will be sent after the registration. The selection will be done strictly on the basis of child's performance in the interview.

**Class XI:** Admission in class XI is based on the performance of the student in class IX, class X (First term) and in the admission test/interview with the Admission Committee.

### III. Documents to be submitted at the time of Admission: -

Once the candidate is selected, the following documents have to be submitted in the Registration office for completing the admission process:

- Application Form in **English** signed by both the parents (After completing the registration, the completed form will be sent to the registered mail ID and can be downloaded)
- Application Form in **Arabic** duly filled-in and signed by both the parents. [**Appendix-2**]
- Four passport size photographs of the student.
- Photocopies of the following documents:
  - Passport of the student, father & mother.
  - Nationality Certificate of both the parents (*Only for Kuwaitis*).
  - Civil ID copies of student, father & mother
  - Birth Certificate of the student
  - Mark Sheet of previous class (for admission to classes I - X)
  - Mark Sheets of Classes IX & X (for admission to class XI)
- Original Transfer Certificate. (Applicable for class I onwards)
- Fee Dues Clearance from previous School.
- Medical Certificate [**Appendix-3**] [Details to obtain medical certificate are in [**Appendix -4**]
- Migration Certificate (original for Class XI/XII)
- CBSE Registration Card (for Class IX, X & XI)

**Please note that the admission of the student remains **PROVISIONAL** till all the above-mentioned conditions are fulfilled, despite payment of fee.**

#### IV. School Fees

Tuition and Transport fee are to be paid together in three instalments as per the following time schedule:

1 <sup>st</sup> Instalment	On or before 10 <sup>th</sup> April
2 <sup>nd</sup> Instalment	On or before 10 <sup>th</sup> September
3 <sup>rd</sup> Instalment	On or before 10 <sup>th</sup> December

Please note that in case the above time schedule is not followed, it can lead to denial of admission to the class or to travel in the school bus. If a parent is unable to meet the deadline due to some unavoidable circumstances, he should obtain a written approval from the School authorities for late payment of fee. Request in this regard has to be submitted to the Principal at least 20 days in advance to the above-mentioned dates.

#### V. Tuition Fee (For the academic year 2022-23; Refer to clause VII for details)

**Subject to change as per the Ministry instructions/approval**

Class	Yearly Fee	Reg Fee	First Instalment	Second Instalment	Third Instalment
LKG	446	25	150	150	146
UKG	446	25	150	150	146
I – IV	557	25	186	186	185
V – VIII	668	25	223	223	222
IX- XII	891	25	300	300	291
Cambridge (VI – VIII)	1400	25	470	470	460
IGCSE I -II	1600	25	540	540	520
Class	Yearly Fee	Reg Fee	First Instalment	Second Instalment	
IGCSE III	1600	25	800	800	

**VI. School transport will be available from the following areas and the transport fee will be circulated to you once we get back to normal school days after the pandemic period.**

**\*Zone 1.** Fahaheel, Ahmadi, Mangaf, Abu-Halifa, Mehboula and Fintas

**\*Zone 2.** Salmiya, Salwa, Rumethia, Mishref, Jabriya, Hawally, Khaitan, Farwaniya, Reggae, Sharq and Kuwait City.

**School Transport is available only to selected areas mentioned above. It is the responsibility of the parent to check the availability of the transport in their area with Mr. Amir, Supervisor of the School Transport at 99717038. Admission to school does not guarantee transport facility.**

**Please note that the School transport is not available to the following areas at 11:30 am:  
Rumethiya, Jabriya, Hawally, Khaitan, Farwaniya, Reggae, Sharq and Kuwait City.**

School Transport is not available to any areas other than mentioned above. However, the same can be arranged if a minimum of 10 students are there to use the school transport in that area. The same will be applicable in case of a change of residence.

## VII. School Fee Refund Rules:

- Kindly note that the School fee (tuition and transport) **is annual and not monthly or termly. For convenience of the parents it is allowed** to be paid in three instalments as per the schedule given above.
- At the time of admission before the commencement of a particular academic year, first instalment of School fee has to be paid (**non-refundable**). This is applicable even if the admission is taken between the due dates of the first and second instalments of fee.
- Students taking admission between the due dates of second and third instalments of fees, are to pay the second instalment of fee (**non-refundable**).
- However, a parent wishing to discontinue after completing all formalities of admission and submitting the application for withdrawal of the student within one week of commencement of classes will be entitled for a refund of the paid tuition fee **less by KWD. 50/-**
- Refund of any instalment of fee paid in advance can be done only if a parent submits application for Transfer Certificate **in the prescribed form to the Registration Office at least 10 days prior** to the due date of payment of respective instalment of the fee. (applicable to both School fee). After that the student is neither entitled to attend the school nor to use the school transport. **Verbal or electronic messaging communication will not be accepted in this regard.**
- If the application for Transfer Certificate is submitted after the due date of a particular instalment of fee, the same will be issued only after the payment that instalment.
- **There will be no refund for books or uniforms once purchased.**
- **No certificate will be issued to a student with outstanding dues.**
- In case a student wishes to discontinue availing the school transport facility, he/she has to give a month's **prior notice to the Registration office**, failing which the next instalment of fee will be due and has to be paid. **Verbal or electronic messaging communication to the teachers, drivers or transport in charges will not be accepted** in this regard.

### Kindly note:

1. Parents should ensure that the name and date of birth written in the admission form is exactly the same as given in the student's original Birth Certificate, Transfer Certificate and the Passport.
2. Students seeking admission in class IX should have studied three languages in class VIII in his/her previous school. He/she studied some art & craft work in classes VI to VIII.
3. **To maintain proper uniformity in the School, it is mandatory to buy Uniform and the prescribed text books from the School Store.**
4. **It is mandatory for all students to participate in all major school programs and activities ie Annual Day, Sports Day, Graduation Ceremony, Annual Class Picnics/excursions etc.**

**The School Management reserves the right to add, amend or cancel any of the rules given above at any time and the same will be binding on parents/ guardians.**

*By clicking in the box on the left, I assure that I have read and understood fully the above-mentioned School Rules and here by confirmed to abide by the same.*